

Pennsylvania Coroner's Education Board Guidelines

Basic Education Course:

- All Elected Coroners as well as Full Time Deputy Coroners are required to take the Basic Education Course and pass the exam.
- Part Time Coroner Staff are also welcome to take the course but it is not a requirement.
- Once an individual passes the exam they are considered Certified and must maintain that certification by taking 8 hours of continuing education credits each year.
- If you do not maintain your Certification you will be required to retake the Basic Education Course.
- A licensed Forensic Pathologist may be exempt from the course and examination

Continuing Education Credits:

- To maintain Certification Coroners must take 8 hours of continuing education credits per year.
- Only 4 credits are allowed to be received by taking online courses.
- You are allowed to submit Autopsy Attendance for credits. Each autopsy will be 2 credits and you are able to submit a maximum of 2 Autopsy Attendances per year for a total of 4 credits. Autopsy attendance should be submitted on office letterhead with date of autopsy, deceased name and other individuals in attendance. Must be signed off on by Supervisor.
- All certificates should be turned in to Ali Jury in order to be logged in your file.

Submitting a Course for Credits:

- You may submit any course for approval of possible continuing education credits. This can be done on the website.
- Courses must be submitted for approval before the course actually takes place.
- The Continuing Education Board can decide to change the number of credit hours as they see fit for approval.

Requesting an Extension:

- If you do not meet your 8 hours of continuing education for the year you need to submit a request for extension before the end of that year.
- Request for Extension should be a formal letter stating the reason credits were not met and the length of extension you are requesting.