Springfield Township – Bucks County, Pennsylvania

www.springfieldbucks.org • info@springfieldbucks.org • 610-346-6700 ext. 10

ZONING PERMIT APPLICATION

PERMIT #

COMPLETE EVERY SECTION. EVERY APPLICATION MUST BE ACCOMPANIED BY A DETAILED PLOT PLAN.

PROPERTY / SITE INFORMATION:

SITE ADDRESS:	TAX MAP PARCEL #: **42 -**
CITY: STATE: PA ZIP:	☐ RESIDENTIAL ☐ COMMERCIAL

ZONING DISTRICT

☐ WATERSHED ☐ AGRICULTURE ☐ RESOURCE PROTECTION ☐ RURAL RESIDENTIAL ☐ DEVELOPMENT

☐ VILLAGE COMMERCIAL ☐ VILLAGE RESIDENTIAL ☐ HIGHWAY COMMERCIAL ☐ PLANNED INDUSTRIAL

☐ SCENIC OVERLAY ☐ HISTORICAL RESOURCE ☐ SOURCE WATER/WELLHEAD PROTECTION

SEWAGE DISPOSAL: ☐ PUBLIC ☐ PRIVATE	WATER SUPPLY: ☐ PUBLIC ☐ PRIVATE

CONTACT INFORMATION

PROPERTY OWNER NAME(S):		PHONE:	
MAILING ADDRESS:	CITY:	STATE:	ZIP:
APPLICANT (IF NOT OWNER):		PHONE:	
MAILING ADDRESS:	CITY:	STATE:	ZIP:
EMAIL:	MAY WE EMAIL YOU REGARDING THIS APPLICATION? ☐ YES ☐ NO		

PROPERTY USE INFORMATION — REFERENCE WORKSHEET ON REVERSE SIDE OF FORM

WHAT IS THE PROPERTY CURRENTLY USED FOR?

WHAT IS THE PROPOSED CHANGE OF USE? *(example: E3 - Vehicle Repair, Body and Paint Shop: hours of operation, number of employees, room size and layout, etc.)*

DOES THE PROPERTY HAVE A NON-CONFORMING USE? ☐ YES ☐ NO IF YES, PLEASE EXPLAIN:

PROPOSED TYPE OF WORK

☐ NEW SINGLE FAMILY ☐ NEW DUPLEX/TOWNHOME ☐ MULTI-FAMILY ☐ MOBILE HOME ☐ COMMERCIAL
☐ ADDITION ☐ DECK ☐ DEMO ☐ GARAGE ☐ PATIO ☐ POOL ☐ SHED ☐ POLE BARN ☐ OTHER
IF OTHER, PLEASE EXPLAIN:

PROPOSED BUILDING DIMENSIONS

FOOTPRINT (SQFT): _____ BUILDNG HEIGHT: _____ AMOUNT OF EARTH MOVED DURING CONSTRUCTION: _____

IS THIS A DEMOLITION PROJECT? ☐ YES ☐ NO ARE YOU *REMOVING* IMPERVIOUS SURFACE? ☐ YES ☐ NO

DOES THE PROJECT/USE *CREATE* NEW IMPERVIOUS COVER ON THE PROPERTY? ☐ YES ☐ NO
(DECKS, PATIOS, SHEDS, BUILDINGS, NEW STONE OR PAVED DRIVEWAYS, ETC. ARE ALL CONSIDERED IMPERVIOUS SURFACES.)

ZONING PROPERTY USE WORKSHEET SELECT ALL USES CURRENTLY APPLICABLE
AGRICULTURAL USES
☐ **A1** GENERAL ☐ **A2** ACCESSORY SALES ☐ **A3** FORESTRY ☐ **A4** GREENHOUSE ☐ **A5** CAFO ☐ **A6** KENNEL ☐ **A7** PLANT NURSERY ☐ **A8** BOARDING STABLE ☐ **A9** ACCESSORY FARM BUSINESS
RESIDENTIAL USES
☐ **B1** BOARDING HOUSE ☐ **B2a** GROUP HOME ☐ **B2b** HALFWAY HOUSE ☐ **B4** DUPLEX ☐ **B5** MOBILE HOME PARK ☐ **B6** APARTMENT ☐ **B8** CAMPGROUND/COTTAGE ☐ **B9** RESIDENTIAL CONVERSION ☐ **B11** SINGLE FAMILY ☐ **B14** TOWNHOUSE ☐ **B15** TWIN HOUSE ☐ **B16** VILLAGE HOUSE ☐ **B17** FARMLAND LOT
RELIGIOUS, EDUCATIONAL, RECREATIONAL, AND INSTITUTIONAL USES
☐ **C1** CEMETERY ☐ **C2** COMMERCIAL SCHOOL ☐ **C3** DAY CARE CENTER ☐ **C4** GOLF COURSE ☐ **C5** HOSPITAL ☐ **C6** LIBRARY OR MUSEUM ☐ **C7** MUNICIPALITY FACILITY ☐ **C8** NURSING HOME ☐ **C9** PERSONAL CARE CENTER ☐ **C10** PLACE OF WORSHIP ☐ **C11** PRIVATE ORGANIZATION ☐ **C12** RECREATIONAL FACILITY/COMMUNITY CENTER
OFFICE USES
☐ **D1** MEDICAL ☐ **D2** OFFICE ☐ **D3** VETERINARIAN OFFICE & CLINIC ☐ **D4** OFFICE PARK/COPRORATE CENTER
RETAIL & CONSUMER SERVICES
☐ **E1** ADULT ENTERTAINMENT ☐ **E2** VEHICLE SALES ❑ **E3** VEHICLE REPAIR, BODY & PAINT SHOP ❑ **E4** CAR WASH ☐ **E5** CONVENIENCE STORE ☐ **E6** RESTAURANT ❑ **E7** RESTAURANT W/DRIVE THRU ❑ **E8** ENTERTAINMENT FACILITY ☐ **E11** BED & BREAKFAST INN ☐ **E12** RETAIL STORE <10,000SQFT ☐ **E13** MINI-WAREHOUSE ❑ **E14** HOTEL/MOTEL ☐ **E16** RECREATIONAL CAMPSITES ☐ **E17** REPAIR SHOP ☐ **E18** RETAIL TRADES/SERVICES ❑ **E19** GAS STATION ❑ **E20** SHOPPING CENTER ❑ **E21** PARKING LOT OR GARAGE ❑ **E22** MOBILE HOME SALES ❑ **E23** TAVERN ❑ **E24** TREATMENT CENTER ❑ **E25** BETTING USE ❑ **E26** MOTOR VEHICLE RACETRACK ❑ **E27** FIREARMS TARGET RANGE
UTILITIES & PUBLIC SERVICES
❑ **F1** UTILITY OPERATING FACILITY ❑ **F2** EMERGENCY SERVICES ❑ **F3** TERMINAL ❑ **F4** ESSENTIAL SERVICES ❑ **F5** COMMUNICATIONS ANTENNAS/TOWERS ❑ **F6** AIRPORT OR HELIPORT ❑ **F7** COMMERCIAL SOLAR-POWER GENERATING FACILITY ❑ **F8** COMMERCIAL WIND-POWERED CENERATING FACILITY
INDUSTRIAL USES
❑ **G1** SALVAGE FACILITY ❑ **G2** BUILDING MATERIAL SALE & EQUIPMENT STORAGE YARD ❑ **G3** CONTRACTOR SERVICES ❑ **G4** FOOD PROCESSING ❑ **G5** FUEL STORAGE/DISTRIBUTION ❑ **G6** MANUFACTURING ❑ **G7** QUARRY ❑ **G8** RECYCLING FACILITY ❑ **G9** RESEARCH ❑ **G10** SOLID WASTE FACILITY ❑ **G11** TRUCK TERMINAL ❑ **G12** WHOLESALE ❑ **G13** WAREHOUSE ❑ **G14** PRINTING ❑ **G15** PLANNING MILL
ACCESSORY USES
❑ **H1** ACCESSORY APPARTMENT ❑ **H2** DWELLING W/BUSINESS COMBO ❑ **H3** FAMILY DAYCARE ❑ **H4** HOME-BASED BUSINESS ❑ **H5** LIVESTOCK/HORSES AS ACCESSORY USE ❑ **H6** OUTSIDE STORAGE ❑ **H7** RECREATIONAL VEHICLES ❑ **H8** RESIDENTIAL ACC STRUCTURE & USE ❑ **H9** SPA/HOT TUB ❑ **H10** SWIMMING POOL ❑ **H11** TEMPORARY STRUCTURE OR VEHICLE ❑ **H12** ACCESSORY DWELLING FOR GUESTS & WORKERS ❑ **H14** ACC. SOLAR-POWERED GENERATING FACILITY ❑ **H15** ACC.WIND-POWERED GENERATING FACILITY
I HAVE SELECTED ALL APPLICABLE USES(INITIAL) _____

ZONING APPLICATION IMPERVIOUS SURFACE WORKSHEET

DISREGARD THIS SECTION IF YOU ARE ONLY CREATING A FENCE

EXISTING IMPERVIOUS SURFACE/STRUCTURE	SQFT
HOUSE FOOTPRINT	
DRIVEWAY/PARKING	
WALKWAYS/SIDEWALKS	
PORCH	
DECK	
GARAGE	
POLE BARN	
SHED	
POOL (AND DECK OR PAVING AROUND IT)	
MISCELLANEOUS/OTHER	
TOTAL EXISTING IMPERVIOUS SQFT	

LOT SIZE	SQFT

1 ACRE = 43,560 SQFT

PROPOSED CONSTRUCTION	SQFT
NEW TOTAL IMPERVIOUS	

PROPOSED IMPERVIOUS %	

TOTAL SQFT ÷ LOT SQFT

ADDITIONAL INFORMATION

PLEASE LIST ANY DEED RESTRICTIONS, EASEMENTS, OR OTHER SITE CONDITIONS WHICH EXIST ON YOUR PROPERTY.

APPLICANT/OWNER ACKNOWLEDGEMENT

PLEASE INITIAL AND ACKNOWLEDGE THE FOLLOWING·

_____ I HAVE PROVIDED A DETAILED PLOT PLAN/MAP (DIRECTIONS ON REVERSE SIDE)

_____ I HAVE PROVDED ONE PHYSICAL COPY AND ONE DIGITAL COPY OF THE PROPOSED PLANS.

_____ A $_125_ NON-REFUNDABLE CHECK MADE OUT TO "SPRINGFIELD TOWNSHIP" WAS PAID. CK# _____
(CASH PAYMENTS ALSO ACCEPTED)

_____ NO WORK CAN BEGIN UNTIL ALL REQUIRED PERMITS ARE ISSUED.

_____ I AM REQUIRED TO COMPLETE WORK WITHIN ONE (1) YEAR OF THE DATE OF ZONING PERMIT ISSUANCE.

I hereby certify that all information on this form and attached documentation is true, to the best of my knowledge Further, I authorize the listed applicant/agent to act in my stead with regards to this application. In addition, if a permit for the use/structure is issued, I certify that the Springfield Township Zoning Officer is authorized to enter those areas of the property affected by the permit at any reasonable hour to inspect for compliance with the permit and Springfield Zoning Ordinance

APPLICANT SIGNATURE _____ DATE: _____

TOWNSHIP USE ONLY

DATE RECEIVED: ADDITIONAL REQUIRED: ❑ DWY ❑ WELL ❑ E&S ❑ SWM ❑ OLDS

SETBACK REQUIREMENTS - FRONT: SIDE: SIDE REAR:

ALLOWABLE PERCENT IMPERVIOUS CONFORMING: ❑ YES ❑ NO

ADDITIONAL NOTES.

ZONING APPLICATION PLOT PLAN / SKETCH

MUST BE INCLUDED WITH EVERY ZONING APPLICATION

A "PLOT PLAN" IS AN ACCURATE DRAWING OR MAP OF YOUR PROPERTY THAT SHOWS THE SIZE AND CONFIGURATION OF YOUR PROPERTY AND PRECISE LOCATION OF ALL MAN-MADE STRUCTURES (I E BUILDINGS, WALLS, DRIVEWAYS, WALKS, FENCES, ETC.) AND ALL BODIES OF WATER AND WATER CHANNELS (PONDS, STREAMS, SWALES, ETC)

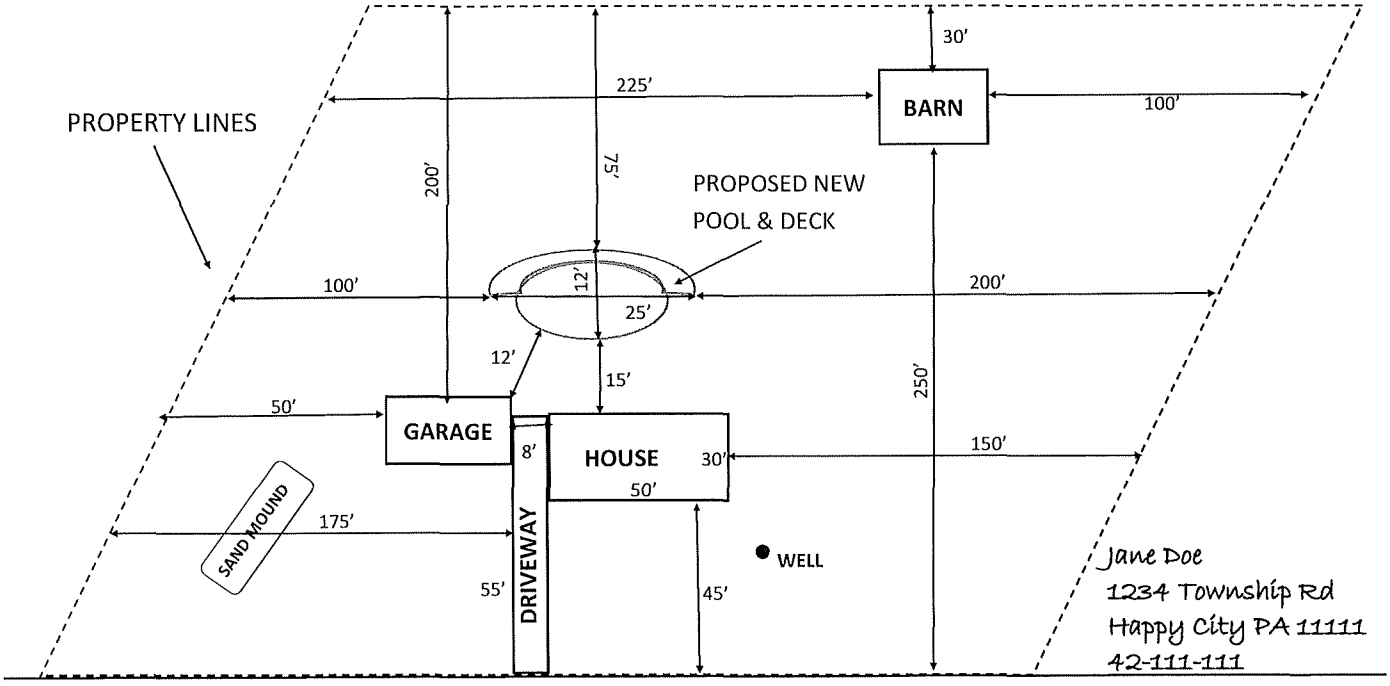
A PLOT PLAN SHOULD SHOW WHAT CURRENTLY EXISTS ON YOUR PROPERTY AND WHAT IS BEING PROPOSED.

A PLOT PLAN IS ALSO VERY HELPFUL TO HAVE WHEN YOU HAVE QUESTIONS ABOUT WHAT YOU CAN AND CANNOT DO WITH YOUR PROPERTY. IT WILL HELP THE ZONING OFFICER TO SEE SPECIFIC AND UNIQUE CONDITIONS OF YOUR SITE; IT WILL ALLOW FOR YOU TO RECEIVE MORE RELIABLE, RATHER THAN GENERAL, INFORMATION ABOUT YOUR SITE THIS IS PARTICULARLY IMPORTANT WHEN YOU ARE APPLYING FOR A ZONING OR BUILDING PERMIT

WHAT SHOULD A PLOT PLAN SHOW?

- NAME AND ADDRESS OF THE PROPERTY OWNER.
- THE ADDRESS AND BUCKS COUNTY TAX PARCEL NUMBER OF THE PROPERTY.
- THE LOCATION AND DIMENSIONS OF ALL PARKING AND DRIVEWAY AREAS.
- THE LOCATION AND NAME OF ALL ADJACENT STREETS
- ANY AND ALL BODIES OF WATER INCLUDING PONDS, BASINS, LAKES, STREAMS, AND OR STORMWATER SWALES ETC (PLAN SHOULD INDICATE THE PRESENCE OF ANY BODIES OF WATER WITHIN 125' OF YOUR PROPERTY, AS WELL AS THOSE INTERNAL TO YOUR PROPERTY).
- ANY EASEMENTS THAT CROSS THE PROPERTY, OR OTHER PERTINENT LEGAL INFORMATION.
  THE PROPERTY LINES AND THEIR DIMENSIONS
- THE PROPERTY'S TOTAL ACREAGE.
- DIMENSIONS SHOWING HOW FAR ALL EXISTING STRUCTURES ARE FROM ALL ADJACENT PROPERTY LINES.

SAMPLE PLOT MAP/SKETCH (MAY BE HANDRAWN)



Springfield Township
Bucks County, Pennsylvania

RESOLUTION NO. **2026 – 04**

SCHEDULE OF FEES AND CHARGES

BE IT RESOLVED that the following FEE SCHEDULE setting the schedule of Subdivision, Land Development, Zoning and other Fees and Charges shall be instituted beginning January 5, 2026, and shall remain in effect until otherwise amended or repealed by the Board of Supervisors of Springfield Township, Bucks County. RESOLUTION 2026-04 is hereby rescinded.

The Township must receive all applicable permit fees prior to the issuance of permits. Checks should be made payable to Springfield Township. If there is a balance due for re-inspections or reviews, the Certificate of Occupancy/Certificate of Completion will not be issued until all fees are paid.

If construction is started without first obtaining the required permit(s), the applicable Fees for review of the Permit Application will be TRIPLE the stated fee below. Permits for work performed prior to issuance of the requisite permit will be issued only if the structure is determined to comply with all permitting requirements.

All line items that require escrow deposits for plan reviews or performance guarantees shall require the escrow payment prior to issuance of the permit. Escrows shall be refunded only upon issuance of Certificate of Occupancy/Certificate of Completion after final inspection.

PERMIT FEES

State-mandated UCC Fee $ 4.50 per permit

A. <u>RESIDENTIAL (Building)</u>

- Single Family Dwelling (including electric up to 200 AMP service, plumbing & HVAC) up to 3,500 square feet - $ 1,500.00 ($20.00 for each additional 100 square feet)
- Additions up to 500 square feet (excluding plumbing, electrical, and mechanical) - $ 630.00 ($20.00 for each additional 100 square feet)
- Accessory Structure over 1000 square feet (unfinished and unconditioned) - $305.00 ($20.00 for each additional 100 square feet) (additional $165.00 where an accessory structure also includes finished and conditioned space)
- Renovations or Alterations up to 500 square feet (excluding plumbing, electrical, and mechanical)-$ 470.00 ($20.00 for each additional 100 square feet)
- Manufactured Housing - Mobile or with axle capabilities per unit (including electric) – ON PIERS $ 300.00
- Manufactured Housing - Mobile or with axle capabilities per unit (including electric) -

email: info@springfieldbucks.org www.springfieldbucks.org
phone: 610.346.6700 fax: 610.346.8777

WITH BASEMENT - $ 550.00

- Modular Housing (including electric) up to 3,500 square feet - $ 495.00 ($20 00 for each additional 100 square feet)
- Deck/Concrete Patio up to 200 square feet (excluding electric) - $315.00($20 00 for each additional 100 square feet)
- Above-Ground Pool/Spa (Including electric) - $ 350.00
- In-Ground Pool (including electric) - $ 400 00
- Demolition (required If any utilities affected, 2 inspections) - $ 190.00

1. **PLUMBING PERMIT**
   Residential· New, Alterations and Additions First 7 fixtures $ 125.00
   Each additional fixture $ 20 00

2. **HVAC (includes geothermal applications)**
   First $5,000 of cost $150.00
   $25 00 per each additional $1,000

3. **ELECTRICAL**
   - Service to 200 AMPS $150.00
   - Service to 400 AMPS $200.00
   - Service to 600 AMPS $300.00
   - Service to 800 AMPS $400.00

   - **Residential (I.e. one- and two- family dwellings and their accessory buildings**

     Up to 200 devices and a single service/subpanel (2 visits max) $250.00
     Up to 100 devices (1 inspection max) $150.00

   - **Other Uses (including three+ unit multifamily dwellings)**

     Up to 200 devices and a single service/subpanel (2 visits max) $400.00
     Up to 100 devices (one inspection max) $250.00

4. **MISC & NONCLASSIFIED PERMITS**
   - Private in-ground and above ground petroleum tank $ 150.00
   - Cell Towers, retaining walls, etc. $70.00 minimum
   - 2.5% of total cost of construction (materials and labor) $300.00 minimum

5. **ALTERNATIVE ENERGY (Includes electrical)**
   a Ground mounted photovoltaic (zoning permit needed) $150.00, plus $5.00 per panel
   b Roof mounted photovoltaic $ 150.00, plus $5.00 per panel
   c Windmill (zoning permit needed) $ 120.00

6. **Geology review $ 200.00 per hour**

email info@springfieldbucks org www springfieldbucks org
phone 610 346 6700 fax 610 346 8777

7. **PLAN REVIEW FEE $150.00 per submission only where applicable**

Residential Construction Notes. Qualifications & Additional Services

- Pre-Submission Consultation fee shall be invoiced at $ 125.00 per hour.
- A minimum fee of $85.00 shall apply for each additional plan review re-submission or for incomplete or denied plans.
- Inspections only, re-inspections or additional inspections shall be invoiced @ $ 100.00 each
- Certificates of Occupancy/Certificates of Completion issued by a Building Code Official for plans reviewed and work inspected by previous Building Code Officials shall be subject to a minimum $100.00 fee.
- Consultation and/or attendance at meetings with applicants, Township officials or staff, Building Code Board of Appeal meetings or special site visits or meetings shall be invoiced at $100.00 per hour
- Administrative Costs - Minimum 1 hour at $50 per hour plus fraction thereof.
- Calculation of square footage for building permits includes the total floor area of all floors within the perimeter of the outside walls, including garages, roofed patios, breezeways, covered walkways and attics with built-in stairs and floor-to-peak height of 6'6" or more.

The Building Code Official may require building plans and specifications to be stamped and/or sealed by a design professional licensed in the Commonwealth of Pennsylvania. This would typically apply to non-conventional type construction or structures.

B. COMMERCIAL (Building)

New Construction, Addition, Alterations	
New Construction	$500 plus $.50 per square foot of Gross Floor area
Alterations and Additions	3% total project cost. Minimum $ 300 00
Plan Review (new)	$12 00 per 100 gross square foot. Minimum $650 00
Plan Review (other)	$12.00 per 100 gross square foot Minimum $360
Resubmission Review/Amended Plans	$150 Per Submission
Accessibility Fee (plan review and inspection)	$150 per story
Alterations without Square Footage (cellular tower, retaining walls, wall openings)	1 5% of the cost of the project

Commercial Construction Notes, Qualifications & Additional Services

- **ALL** NON-RESIDENTIAL building plans and specifications involving a structural change, a change in the means of egress, or where an individual has been compensated must be stamped and/or sealed by a design professional licensed in the Commonwealth of Pennsylvania. Not applicable to buildings that qualify as exempt agricultural structures under the UCC.
- A minimum fee of $500.00 shall apply for each additional plan review, re-submission or for incomplete or denied plans.
- Inspections only, re-inspections or additional inspections shall be invoiced @ $100.00 per hour.
- Certificates of Occupancy/Certificates of Completion issued by a Building Code Official for plans reviewed and work inspected by previous Building Code Officials shall be subject to a minimum $85.00 fee
- Consultation and/or attendance at meetings with applicants, Township officials or staff, Building Code Board of Appeal meetings or special site visits or meetings shall be invoiced at $100.00 per hour.

- Demo permit is $360.00 lump sum and includes six (6) inspections.

1. ALTERNATIVE ENERGY PERMITS

• Roof mounted photovoltaic	$300.00, plus $5 00 per panel
• Ground-mounted photovoltaic (zoning permit	$300 00, plus $5.00 per panel
• Windmills (zoning permit needed)	$120.00 per unit

2. FIRE PROTECTION SYSTEMS

Permit Fee	$125.00
Review and Inspection Fee	$1,000.00

3. MISC AND UNCLASSIFIED PERMITS

Commercial in-ground & above ground petroleum tank	$500.00

C. ZONING PERMIT FEES

• Residential (including Accessory Buildings)	$ 125.00
• Ag (including UCC Exempt Buildings)	$95.00
• Non-Residential (including Accessory Buildings and Cell Towers)	$150.00

• Demolition of Buildings:

• Residential (not requiring utilities)	$75 00
• Class 3 Historic Resources	$150 00
• Class 1 & 2 Historic Resources	(included in CU Fee)
• Non-Residential (not requiring utilities)	$100 00

• Home Occupation (H4a initial app)	$100.00
• Home Occupation (H4 initial app)	(included in Special Exception Fee)
• Home Occupation all types (annual renewal)	$50 00

• **Resale Use & Occupancy:**

Residential	$ 150.00 (Includes up to 2 inspections)
Commercial	$ 300 00 (Includes up to 2 inspections)
	$ 60.00 each additional inspection above 2

• **Road Occupancy (Township Roads):**

Driveway Permit	$ 100.00
Residential	$ 100 00 per curb cut
Road Occupancy Utility Construction	$ 300.00 per poles
	$ 600.00 for underground

Plus escrow for street restoration (amount determined by Township Engineer)

• **Forestry Use**

Permit Fee	$150 00
Escrow – Non Refundable	$500 00

MISC Zoning

Written Preliminary Opinions & Zoning Verification Letters	$200 00
Non-conforming use/structure registration	$100.00

Residential & Ag outdoor lighting	$55.00

D. SIGN PERMITS (all signs must receive building permit approval if required)

On-premises Sign (not illuminated)	$ 75.00
On-premises sign (illuminated)	$ 100.00
Directional signs	$ 75.00 each
Off premises advertising sign	$ 300.00

TOWNSHIP SERVICES

POLICE DEPARTMENT

Accident Reports	$15 00
Cost of Officer	$100 00 per hour
Peddler's Permit	$60 00
Photos	$ 10 00/ea. or Flash Drive Actual Cost
False Alarm for Security System	See Ordinance #47
Official Police Acknowledgement Letters	$15.00

PROFESSIONAL CONSULTANT(S)

Meeting with Township	$500.00 Initial Escrow

RIGHT TO KNOW REQUESTS (Per PA Official RTKL Fee Schedule)

Black & White Copies (first 1,000)	$0.25 per copy
Black & White Copies (beyond 1,000)	$0.20 per copy
Color Copies	$0 50 per copy
Specialized Documents	Actual Cost
Records Delivered via Email	No Cost
Flash Drive	Actual Cost
Postage	Actual Cost
Certification of Record	Up to $5.00 per record

PUBLICATIONS (Most publications are also available on Township web page or by a link from web page)

Zoning Ordinance	$50.00
Subdivision & Land Development Ordinance	$40.00
Stormwater Ordinance	$40.00
Comprehensive Plan	$75 00
Cooks Creek Watershed Monitoring & Management Plan	$100 00
Copies. Black	$0.25 per page
Color	$0.50 per page

LICENSES

Junk Yard License (Ordinance #50)	$200 00 annual fee

email info@springfieldbucks org www springfieldbucks org
phone 610 346 6700 fax 610 346 8777

MUNICIPAL LIENS

Initial Filing Fee	$200.00
Interest on principal (per annum)	6%
Removal Fee	$100.00

All liens requiring court orders to discharge shall have actual legal expenses added to final amount.

SUBDIVISION and LAND DEVELOPMENT FEES/ESCROWS/REQUIREMENTS

Fees charge by professional consultants including but not limited to Attorneys, Engineers, Geologists, Architects, Land Surveyors, Landscape Architects or Planners will be deducted from the Escrow Account established by the Applicant with the Township at the time the project is accepted by the Township.

Applicants must submit 13 plans and the application fee with their completed application to the Township Secretary. Plans must be submitted by the **SECOND WEDNESDAY** of the month by **NOON**. They will be reviewed for completeness by the Township Engineer and if complete, will be accepted only (no discussion) at the next regularly scheduled Planning Commission Meeting Upon receipt of an engineering review letter indicating plan is complete, the plan will be reviewed at the following month's Planning Commission meeting

In the event the amount of the escrow falls below **forty percent (40%)** of the sum required, the Applicant shall replenish the escrow account to the original amount. All expense not covered by the original application fee shall be deducted from the escrow fund. Upon withdrawal of the plan by the Applicant or final action by the Board of Supervisors, the difference between the sums deposited by the Applicant and the expenses withdrawn from the escrow account shall be returned to the Applicant.

Sketch Plan Review (Planning Commission only-No legal/engineer Input)	NO CHARGE
Sketch Plan Review (Township Engineer)	$ 150.00 plus $ 500.00 Escrow
Lot Line Adjustment	$ 350.00 plus $ 3,500 Escrow
Residential Minor Subdivision (2 lots)	$ 350.00 plus $ 3,000 Escrow
Residential Major Subdivision (3 to 9 lots)	$ 500 00 plus$ 125/Lot plus $ 3,000 Escrow
Escrow Residential Major Subdivision (10 lots or more)	$ 500.00 plus$ 125/Lot plus $ 5,000 Escrow Residential Land
Development (includes Mobile Home Park)	$ 500.00 plus$ 25/DU plus $ 7,500 Escrow
Industrial/Commercial Subdivision	$ 600 00 plus $ 125/Lot plus $ 7,500 Escrow

Escrow Industrial/Commercial Land Development:	
Quarry	$2,500.00 plus $ 7,500 Escrow
Trash Station & Trash Transfer Station	$ 2,500.00 plus $ 7,500 Escrow
Cement Plant	$ 2,500.00 plus $ 7,500 Escrow
Asphalt Plant	$ 2,500.00 plus $ 7,500 Escrow
Solid Waste Disposal & Storage Facility	$ 2,500.00 plus $ 7,500 Escrow
Tank Farm	$ 2,500.00 plus $ 7,500 Escrow
Truck Terminal	$ 2,500 00 plus $ 7,500 Escrow
Confinement Livestock Facility - greater than 2,000 hogs, 500 cattle or 50,000 poultry annually	$ 2,500.00 plus $ 7,500 Escrow
All Other Industrial/Commercial Land Development	$ 1,000.00 plus$ 7,500 Escrow

Lighting Plans	$ 100.00 fee plus $ 750 escrow
Holding Tank Permit	$ 400.00 plus $1,000 Maintenance Agreement

All Subdivisions & Land Developments:

Where some or all frontage improvements on existing roads is waived:	$ 4,000.00 each

New Building Lot Where interior improvements are waived, 50% of the cost of construction of those improvements calculated as follows.

Curb	$ 12.00 per linear foot
Sidewalk	$ 12.00 per linear foot
Cartway	$ 25.00 per square yard
Recreation fees-in-lieu	$ 1,150.00 per residential dwelling unit

INDIVIDUAL & COMMUNITY ON-LOT SANITARY SEWAGE DISPOSAL FACILITIES

Act 537 Review / Revision	$ 400.00 fee plus $2,500 Review Escrow
Act 537 Operation & Maintenance Review Process	$ 100 00 fee plus $800 Escrow
Act 537 Operation & Maintenance Agreement	$ 2,500.00 Maintenance Retainer (including spray irrigation, stream discharge and/or other alternate systems)
On-Lot Sewage System Registration (new system) (includes GIS location)	$ 100.00 fee
On-Lot Sewage System Registration (existing system)	No Charge
Individual Spray Irrigation System (IRSIS) (includes registration)	$ 400.00
Review escrow	$2,000 00
Maintenance escrow	$2,500 00
Small Flow Treatment Facilities (SFTF)	$ 400.00 fee (includes registration)
Review escrow	$2,500.00
Maintenance escrow	$2,500 00
Holding Tanks (includes registration)	$ 400.00
Maintenance escrow	$2,000.00
Alternate and Experimental Systems	$ 400 00 (Includes registration)
Review escrow	$2,500.00
Maintenance guarantee	$2,500 00
Community Sewage Systems	$1,000.00 (Includes registration)
Review escrow	$5,000.00

email info@springfieldbucks org www springfieldbucks org
phone 610 346 6700 fax 610 346 8777

Maintenance escrow	Determined by system requirements
Marginal Conditions for long term On-lot Sewage Disposal	$100 00 (Includes registration)
Escrow for agreement preparation	$1,500.00
Maintenance Escrow	$2,500 00

APPLICATIONS TO THE BOARD OF SUPERVISORS

A. CONDITIONAL USE:

Use	Filing Fee	Escrow
A8, B8, C4, Cll, **Ell**, E16, **E17**, F2, F5, F7, F8, H2, H6, Historic Structures	**$1,000.00**	**$1,000.00**
BS, B7, C9, El, E3, E6, E7, E19, E23, G6	**$1,000.00**	**$1,500.00**
E12, E14, E20, Gl0, Gll	**$1,250.00**	**$2,500.00**
C15, E25, E26, F6, Gl, G5, G6, G7	**$2,500.00**	**$5,000.00**

B. Private petition to amend the Ordinance as provided in Section 1302 of the Springfield Township Zoning Ordinance.
Filing Fee = $ 1,500.00 Escrow = $ 4,000.00

C. Private Curative Amendment including a challenge to the validity of the Zoning Ordinance or map, as provided in Section 916 1 of the Pennsylvania Municipalities Planning Code (Act 247) as amended.
Filing Fee=$ 10,000 00 Escrow=$ 10,000.00

Applicants shall execute and submit an agreement to reimburse the Township for its expenses for professional services as part of the application process. In the event that the amount of the escrow for a Conditional Use, Private Petition or Private Curative Amendment falls below **forty percent (40%)** of the escrow fee required above, the Applicant shall replenish the escrow account to the original amount. Upon withdrawal of the Conditional Use, Private Petition or Private Curative Amendment by the Applicant or final action by the Board of Supervisors, the difference between the escrow deposited by the Applicant and the expenses withdrawn from the escrow account shall be returned to the Applicant.

STORMWATER MANAGEMENT

ALL APPLICATIONS MUST BE SENT TO THE TOWNSHIP ENGINEER FOR REVIEW.

Appendix C Simplified Method Applications Fee	$ 400.00
Filing Fee	$ 100 00*
Plan Review Escrow	$ 1,000 00*

*This fee and escrow apply only to applications unrelated to subdivision and/or land development applications

In the event that the amount of the escrow for Stormwater Management below **forty percent (40%)** of the escrow fee required above, the Applicant shall replenish the escrow account to the original amount. Upon withdrawal of the Conditional Use, Private Petition or Private Curative Amendment by the Applicant or final action by the Board of Supervisors, the difference between the escrow deposited by the Applicant and the expenses withdrawn from the escrow account shall be returned to the Applicant

UCC APPEALS BOARD

The filing fee for an appeal to the Springfield Township UCC Board of Appeals from an order, requirement, decision or determination of the UCC administrator for Springfield Township, shall be in accordance with the following schedule:

Residential	$ 600.00
Commercial	$1,100 00

*If a continuance is requested by the applicant, a fee of **50%** of the Hearing Fee will be charged for the requested continuance

ZONING HEARING BOARD

The filing fee for an appeal to the Zoning Hearing Board from an order, requirement, decision or determination of the administrative officer, for all requests to the Zoning Hearing Board for a variance or special exception shall be in accordance with the following schedule

Variance, Special Exception or Appeal	1st Hearing Fee	2nd Hearing Fee
A Uses	**$1,000.00**	**$500.00**
Bl, B2, B4, B5, B6, B7, B8, Bllb, B14, B16 uses	**$1,000.00**	**$500.00**
Blla, B15, Hl-5, H7-15 uses	**$1,000.00**	**$500.00**
C, D, E, F, G, H6 uses	**$1,000.00**	**$500.00**
Signs for A and H Uses	**$1,000.00**	**$500.00**
Signs for all other uses	**$1,000.00**	**$500.00**
Procedural Appeals	**$1,000.00**	**$500.00**

The 2nd Hearing Fee will be collected at the time the ZHB determines it necessary. A 2nd Hearing is defined as any second or subsequent hearing where testimony or closing arguments are presented on behalf of the applicant.

In the event of cancellation or postponement of a hearing, applicant must provide written notification fifteen (15) days in advance or else hearing will take place as scheduled

BE IT RESOLVED, by the Board of Supervisors of Springfield Township, Bucks County, Pennsylvania, in lawful session duly assembled that the official schedule of Subdivision, Land Development, Zoning and other Fees and Charges is hereby adopted as set forth this 5th day of January 2026

SPRINGFIELD TOWNSHIP
BOARD OF SUPERVISORS

ATTEST:

_____
Rich Pursell
Township Manager

_____
David Long, Chair

_____
Lorna Yearwood, Vice Chair

_____
James Hopkins, Member

_____
Raymond Kade, Member

_____
James Nilsen, Member